

## Master Planner

The Master Planner is key to the success of our operations. We make amazing electronics products in a high-mix low-volume manufacturing model. We design and manufacture right here in Ontario and we work with clients around the world. Here is why we love what we do: [www.gvalighting.com](http://www.gvalighting.com).

### As a Master Planner, your responsibilities will include:

- Create and maintain the overall Master Production schedule in ERP;
- Develop 3-6 month rolling forecast models by product family and maintain in ERP system for production planning and procurement operations;
- Review and communicate all factors influencing the short, medium- and long-term forecast;
- Provide insight into the root cause of forecast error, develop and implement solutions to drive continuous improvement and improve business decisions;
- Collaborate with other departments to leverage customer insights and product category trends;
- Review on a monthly basis, the impact of forecast adjustments with supply chain planning, production, and finance;
- Prepare and facilitate monthly consensus meetings;
- Build collaborative relationships with internal stakeholders to understand and provide clarity of future demand expectations, new product introductions, and product discontinuation;
- Manage the forecasting of assigned product categories, including reviewing historical sales, researching demand drivers, preparing forecast data, and developing statistical forecast models;
- Develop and maintain Planning Bills of Material (PBOM) to assist in generating mid to long-term forecast planning;
- Develop stocking plans in liaison with production planning, product managers, projects, and sales, by creating a plan for every part;
- Analyze historical transactional data and perform trend analysis;
- Plan and maintain optimal inventory levels to prevent material shortages/surplus by analyzing safety stocks, period order of supply, min/max item policies;
- Provide strategy for long lead, critical component items to ensure consistency of supply;
- Assist in developing a stocking plan for a quick ship model;
- Ensure completion of monthly KPIs to track days of inventory, forecast accuracy, and order cycle time.

### If you love doing this, here is what would make you a great candidate:

- Degree in Engineering or Business;
- 5+ years of progressive experience in manufacturing, production, and/or supply chain (ideally electronic products and/or high-mix production);
- 2+ years of experience as a master planner;
- Certification in supply chain (a plus);
- Amazing planning skills and experience;
- Expertise working and managing data in ERP systems;
- Proficient in excel, data analysis and reporting;

- Great communicator who can forge relationships and give executive presentations;
- Collaborative team player who enjoys working across departments and teams;
- Analytical nature and a problem solver.

*During the selection process you might undergo psychometric tests, as well as practical exercises to help us identify those who have the right attitude, skills, know-how and to find a cultural fit with our company's values.*

### **Why GVA?**

- We offer learning opportunities enabling professional growth
- You will receive a competitive salary based on skills and experience
- You may take pride in having participated in landmark projects at home and around the world
- When you work with us you can qualify for professional development, employer sponsored health benefits and retirement savings plan

Send your resume and LinkedIn profile link to [hr@gvalighting.com](mailto:hr@gvalighting.com).

*GVA Lighting is proud to be an equal opportunity employer committed to the attraction, selection, advancement and fair treatment of all individuals. In accordance with the Human Rights Code and Accessibility for Ontarians with Disabilities Act a request for accommodation will be accepted as part of the GVA Lighting hiring process.*

*We thank all the candidates for their interest in GVA lighting however only selected candidates will be contacted.*

