

## Purchasing & Logistics Manager

The **Purchasing & Logistics Manager** will be tasked to building and managing a world-class Purchasing, Logistics, Inventory and Warehouse Management.

GVA Lighting creates outstanding lighting systems and signature lighting projects worldwide in cooperation with the best lighting designers and architects in the world. Our engineering, design and manufacturing takes place right here in the Greater Toronto Area and you can be a part of it! Check out some of the amazing [lighting projects](#) we completed recently.

### Responsibilities

- Establish and implement methods and best practices related to the systems and process that support Inventory forecasting, purchasing, and material control;
- Responsible for accuracy of inventory counts by implementing and managing an inventory control system;
- Develop, implement and maintain strategic and tactical Materials Management program;
- Analyze market and delivery systems to assess present and future material availability;
- Ensure that the products and/or services are delivered on schedule, at the negotiated price, and meet our quality standards;
- Develop and execute cost savings improvement plans;
- Ensures compliance with QMS quality management targets and work procedures;
- Monitor and control freight and shipping costs of purchased materials;
- Negotiate with current and potential suppliers regarding material pricing and delivery to drive down aggregate cost and provide best in class level of service;
- Develops, maintains and evaluate supplier performance on on-time delivery, cost and lead-times;
- Develop, implement and maintain Safety policies and processes in warehouse areas.

### Qualifications

- Bachelor's Degree in business administration, supply chain management, electrical engineering, industrial engineering or logistics,
- 8+ years of relevant experience and 3+ years working in a similar role, preferably in electronics manufacturing;
- Knowledge of Inventory Management and Supply Chain processes
- Experience purchasing electrical/electronic components, Aluminum extrusion, tooling for production (a plus);
- Must have experience with an ERP / MRP system / WMS Warehouse Systems (Epicor a plus);
- Superior communication and organizational skills;
- Proven negotiation skills;
- Excellent management skills as well as the ability to work with tight deadlines and under pressure while leading a successful team;

- Proficient with MS Office (Excel skills medium to advanced required)

During the selection process you might undergo psychometric tests, as well as practical exercises to help us identify those who have the right attitude, skills, know-how and to find a cultural fit with our company's values.

#### **Why GVA?**

- We offer valuable learning opportunities enabling professional growth;
- You will receive a competitive salary based on skills and experience;
- You will have room to grow your career
- You may take pride in having participated in landmark projects at home and around the world;
- When you work with us you will qualify for employer sponsored health benefits and retirement savings plan.

Send your resume and LinkedIn profile link to [hr@gvalighting.com](mailto:hr@gvalighting.com).

*GVA Lighting is proud to be an equal opportunity employer committed to the attraction, selection, advancement and fair treatment of all individuals. In accordance with the Human Rights Code and Accessibility for Ontarians with Disabilities Act a request for accommodation will be accepted as part of the GVA Lighting hiring process.*

*We thank all the candidates for their interest in GVA lighting however only selected candidates will be contacted.*